



**COUNTY ADMINISTRATION
OFFICE
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: September 1, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Jason T. Britt PHONE: 636-5005

SUBJECT: Approve an Amendment to MOU with Superior Court of California, County of Tulare

REQUEST(S):

That the Board of Supervisors:

1. Approve an Amendment to Memorandum of Understanding, Agreement No. 27385, with the Superior Court of Tulare County, in the amount of \$290,065.11, for the provision of County use of Court's Case Management System, for the period from September 8, 2020 through September 7, 2021; and
2. Authorize the Chairman to sign four (4) copies of the amendment to Agreement No. 27385.

SUMMARY:

The Superior Court of Tulare County ("Court") provides Tulare County continued use of the Court Case Management system. This is necessary as Tulare County departments utilize the case management system, to complete objectives within their respective departments. The following items are identified in the agreement: terms of the license use, the necessary date for notification of required number of licenses, and the associated costs. Tulare County Information and Communication Technology processes the annual license requests and billing for the County departments. In addition, the Tulare County Information and Communication Technology works directly with the Court to process payment for licenses.

The Court requested an agreement to formalize the terms to access the software

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system and payment for the licenses. Consequently, for the past ten years (as of 9/28/10), the Tulare County Superior Court and County of Tulare have entered into Memorandum of Understanding ("MOU") as the agreement for Court case management system and payment of the licenses to the Court. This is an amendment to the current agreement No. 27385 that was approved October 13, 2015.

This amendment will extend the term date by one year and update the license cost for FY 2020/21.

The licenses will be provided largely to the Probation Department in conjunction with other county departments. (For reference, see Attachment 1, Memorandum of Understanding, Exhibit A [Cost of Services FY 2020/21 County department List].)

The software license costs are identified by cost per license, per user, and per year. The cost has increased by \$60.03 per license, bringing the cost per license to \$1,443.11 per license. (For reference, see Attachment 1, Memorandum of Understanding, Exhibit A [Cost of Services FY 2020/21] providing the detail for these costs.)

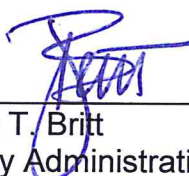
FISCAL IMPACT/FINANCING:

There will be no additional Net County Cost. The MOU revenues and expenses are budgeted in the Fiscal Year 2020/21 County Counsel, District Attorney, Child Support Services, HHS, Probation, Public Defender, Sheriff, and the Court's Budget.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. The approval of Memorandum of Understanding helps fulfill this initiative through improved coordination of services between the County and the Court.

ADMINISTRATIVE SIGN-OFF:



Jason T. Britt
County Administrative Officer

cc: County Administrative Office
County Counsel

Attachment(s) Attachment 1 – Amendment to Memorandum of Understanding

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AMENDMENT TO MOU WITH) Resolution No. _____
SUPERIOR COURT OF CALIFORNIA,) Agreement No. _____
COUNTY OF TULARE)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: Jason T. Britt
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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2. Authorized the Chairman to sign four (4) copies of the amendment to Agreement No. 27385.

Attachment 1 – Amendment to
Memorandum of Understanding